



**Stall Booking Form for  
Hanham Common Fayre  
Saturday 14<sup>th</sup> May 2022  
12 noon – 4pm**



**For a fee of £15 (standard pitch size 3m x 3m) or £30 if a larger pitch is required (6m x 3m), your organisation can run its own stall or event. Please book in advance using the return slip below. You will be allocated a pitch upon receipt of booking form and payment. Please note that space is only provided – each organisation is responsible for providing its own stall/tables/chairs and for clearing up at the end of the day.**

I wish to book a standard pitch (3m x 3m) at £15

I wish to book a large pitch (6m x 3m) at £30

- I enclose a cheque made payable to 'Hanham Abbots Parish Council'
- I have made a BACS payment to Natwest, sort code 60-09-37, account no 60293780 (Please use your surname as a reference)

Name..... Tel No.....

Address.....

..... Email.....

Type of Stall / Event.....

I confirm that I have read, understood and agree to the Terms and Conditions set out below.

Signed..... Date:.....

**Terms & Conditions**

- All pitches to be left clean and tidy and stalls to be packed away and off site by 5pm.
- Maximum of one vehicle may be parked behind stall, on condition that it remains in situ between 11.00am and 4.30pm. Gates open from 9.30am to set up.
- Stallholders representing companies or charitable organisations to ensure that adequate Public Liability cover is in place for your activities at this event.
- Stallholders should ensure that adequate people are available on the day to erect/dismantle tents/gazebos and that these are securely tethered, particularly in windy weather. Care should be taken to ensure that guy ropes, pegs and incidental equipment do not present a trip hazard.
- Stallholders operate at their own risk and should refer to manual handling procedures (see <http://www.hse.gov.uk/toolbox/manual.htm>)
- Stallholders using cooking equipment must ensure they meet with current fire regulations (see <http://www.hse.gov.uk/toolbox/fire.htm>) and have adequate fire protection equipment readily available.
- Non-commercial stallholders selling food/home baked goods should refer to Food Standards Agency advice (see [www.food.gov.uk/business-industry/caterers/food-hygiene/charity-community-groups](http://www.food.gov.uk/business-industry/caterers/food-hygiene/charity-community-groups))
- The organisers would respectfully request that Food Stalls use recyclable packaging where possible.

**Hanham Abbots Parish Council reserves the right to cancel the event due to adverse weather conditions at any time prior to or during the event.**

*For Hanham Abbots Parish Council use*

Booking agreed (signed):.....