

**RESOURCES COMMITTEE**

*Minutes of a meeting held at Hanham Hall, Whittucks Road, Hanham on Tuesday 18<sup>th</sup> February 2020 at 7.30p.m.*

**PRESENT:**

- Members:* Councillors B Langley, J Goddard, H Goddard (substituting for Cllr T Bray) & I Richardson
- Officers:* Mrs C Dolman – Clerk

**1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs S Hicks, S Atwell & T Bray

**2 CONFIRMATION OF MINUTES**

**Resolved** that the minutes of the meeting held on 17<sup>th</sup> December 2019 as printed and circulated, be confirmed as a correct record and signed by the Chairman.

**3 CONSIDERATION OF PLANNING MATTERS**

**Resolved** that the following representations be made on planning applications:

P20/02145/TRE                    **Hanham Lodge**  
*Works to crown reduce leaving a height of 8m and radial spread at 4m 1 Oak tree covered by KTPO 05/81 dated 16<sup>th</sup> November 1981 and cut back 2m off lateral length leaving a spread of 4m a group of Acer trees situated within the Hanham Abbots Conservation Area*  
 No comment

P20/01691/F                    **6 The Glen**  
*Installation of cladding/render to existing house and detached ancillary accommodation (retrospective)*  
 No comment

**4 CLERK'S REPORT**

The Clerk reported that she is in the process of getting the new Scribe financial software ready to use with effect from the start of the next financial year (1<sup>st</sup> April) and the financial reports that are generated should be easier to understand than the ones produced currently by Quickbooks.

The letter of engagement from St John's Chambers has been signed by the Clerk and returned together with the relevant documentation, so the deregistration process should commence shortly.

£15,000 has been transferred into NS&I from the parish council's Natwest current account, to keep the funds with Natwest within the FSCS protection limit.

**5 FINANCIAL REPORT**

Bank statements were made available to members and the financial report was circulated, discussed and agreed.

**6 UPDATE OF HAPC CODE OF CONDUCT**

The Clerk circulated the amended Code of Conduct recommended by South Gloucestershire Council. **Recommended** that the updated Code of Conduct be adopted accordingly.

The meeting closed at 7.40pm

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Chairman