

## RESOURCES COMMITTEE

*Minutes of a meeting held at Hanham Hall, Whittucks Road, Hanham on Tuesday 17<sup>th</sup> December 2019 at 7.30p.m.*

### **PRESENT:**

*Members:* Councillors T Bray, B Langley, J Goddard, H Goddard (substituting for Cllr S Hicks), Cllr S Atwell  
*Officers:* Mrs C Dolman – Clerk  
*Others:* 2 members of the public

### **1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs S Hicks & I Richardson

### **2 CONFIRMATION OF MINUTES**

**Resolved** that the minutes of the meeting held on 15<sup>th</sup> October 2019, as printed and circulated, be confirmed as a correct record and signed by the Chairman.

### **3 ADJOURNMENT FOR PUBLIC PARTICIPATION**

2 members of the public addressed councillors over the planning application for 21 Court Farm Road. They felt the revised application still presented the same issues as the original, which was refused. The Design & Access statement hadn't been altered from the original application and still referred to three proposed dwellings, the proposed dwelling is a 2 storey house which will overlook numbers 19 & 23 Court Farm Road.

The meeting was reconvened.

### **4 CONSIDERATION OF PLANNING MATTERS**

**Resolved** that the following representations be made on planning applications:

P19/1761/F                      **21 Court Farm Road**

*Demolition of existing garage and erection of 1 detached dwelling with access, parking and associated works (resubmission of PK18/3902/F)*

Objections. The Design & Access Statement is misleading as it hasn't been altered from the original application and refers to 3 proposed dwellings. The proposed 2 storey dwelling will have an overbearing effect on numbers 19 & 23 Court Farm Road, which are both bungalows. The proposed dwelling is cramped in design. To summarise, we cannot see that the reasons for refusal of the original application have been addressed.

P19/17019/PNH                **14 Granville Close**

*Erection of a single storey rear extension which would extend beyond the rear of the original house by 3.15 metres, for which the maximum height would be 3.72 metres, and for which the height of the eaves would be 2.62 metres.*

No comment

### **5 CLERK'S REPORT**

The Clerk reported that the new financial software from Scribe will be installed on Thursday and she will receive training on how to use it. The Clerk will need to spend time populating the financial data and is aiming to get this completed by the current financial year end.

The Clerk has received a letter of engagement from St John's Chambers regarding retaining their services for deregistering the land we need to build the new pavilion. The Clerk has queried the fact that St John's Chambers have requested her passport/driving licence and a utility bill with her name on it, as the contract is between HAPC and St John's Chambers rather than the Clerk personally.

The grant recommended to Friends of Avon Valley has been deferred until the new financial year, when the application will be resubmitted.

### **6 FINANCIAL REPORT**

Bank statements were made available to members and the financial report was circulated, discussed and agreed. Cllr T Bray noted that the amount of funds held by Natwest currently exceeds the £85k FSCS protection.

**Recommended** that the Clerk transfers £15,000 to NS&I.

## 7 CONSIDERATION OF PARISH COUNCIL BUDGET AND PRECEPT FOR 2020/21

**Recommended** that the following budget be adopted for 2020/21-

		<b>Budget 2020-21</b>
Subscriptions		<b>£1,100</b>
Administration		<b>£4,000</b>
Audit of Accounts		<b>£840</b>
Bus shelters (repair & maintenance)		<b>£875</b>
Chair's allowance		<b>£100</b>
Staff costs:- Clerk's Salary Parish Warden's Salary		<b>£22,500</b> <b>£3,500</b>
Election Costs		<b>£1,000</b>
<b>Environment Committee:-</b>		
<i>Duck Pond</i>	<i>£1,200</i>	
<i>Hanham Common gen maintenance</i>	<i>£7,000</i>	
<i>Stephens Green</i>	<i>£1,200</i>	
<i>Litter bins/seats</i>	<i>£2,000</i>	
<i>Warden Supplies</i>	<i>£200</i>	
<i>Street Scene Expenses (Localism)</i>	<i>£12,000</i>	
<i>Sports Pitch Maintenance</i>	<i>£2,200</i>	
<i>Pavilion maintenance</i>	<i>£1,350</i>	
Total Environment Committee		<b>£27,150</b>
Grants		<b>£2,000</b>
Miscellaneous		<b>£750</b>
Office Supplies		<b>£750</b>
Travel & Subsistence		<b>£100</b>
Training		<b>£250</b>
Newsletter		<b>£1,000</b>
Website		<b>£1,200</b>
Hanham Common Fayre		<b>£500</b>
Youth Activities		<b>£4,325</b>
<b>TOTAL</b>		<b>£71,940</b>

**Precept calculation for 2020/21:**

Total budget £71,940

Less £3,000 (half of estimated income from hire of Hanham Common) = £68,940

Precept of £68,940 divided by tax base of 2,347 = £29.37 per Band D property, an increase of 1.76% (£28.86 in 2019/20 on a precept of £67,396).

**Recommended** that the precept for 2020/21 be set at £68,940

The meeting closed at 8.15pm

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Chairman