

## RESOURCES COMMITTEE

*Minutes of a meeting held at Hanham Hall, Whittucks Road, Hanham on Tuesday 18<sup>th</sup> December 2018 at 7.30p.m.*

### **PRESENT:**

*Members:* Councillors H Goddard, J Goddard, T Bray, S Atwell & N Lethaby  
*Officers:* Mrs C Dolman – Clerk

### **1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr G Bond & Cllr S Hicks

### **2 CONFIRMATION OF MINUTES**

**Resolved** that the minutes of the meeting held on 16<sup>th</sup> October 2018, as printed and circulated, be confirmed as a correct record and signed by the Chairman.

### **3 CONSIDERATION OF PLANNING MATTERS**

**Resolved** that the following representations be made on planning applications:

#### **PK18/5587/F 52 Bath Road**

*Erection of two storey side extension to form additional living accommodation.*

No comment

#### **PK18/5634/F 206 Bath Road**

*Alterations to roofline and installation of one front dormer window to form first floor living accommodation.*

No comment

#### **PK18/5486/F 20 Queens Drive**

*Alterations to roofline, installation of one front dormer window and one rear dormer window to provide additional living accommodation.*

No comment

#### **PK18/4968/F 7 Memorial Close**

*Demolition of existing side porch, rear conservatory and detached garage. Erection of single storey side extension to provide additional living accommodation and rear conservatory.*

No comment

### **4 CLERK'S REPORT**

#### **Defibrillator**

The Clerk reported that the guttering above the defibrillator needs attention, as it is dripping onto the cabinet. The Clerk advised that she is in the process of getting this fixed. Cllr S Atwell advised that he would wipe away any water inside the cabinet and suggested that the screw holes be sealed to prevent further water ingress. The Clerk agreed she would deal with this.

£20,000 has been transferred from the Natwest Capital Deposit account into the NS&I account.

The Clerk has reported the badly cracked road at the top of the Hundred Steps to the Clerk of Hanham Parish Council.

### **5 FINANCIAL REPORT**

The financial report was circulated and noted. Cllr T Bray queried why the audit fee had gone overbudget and the Clerk explained that the council had gone over a certain threshold. She advised that she would provide details of this to explain the increase.

## 6 PREPARATION OF BUDGET AND CONSIDERATION OF LEVEL OF PRECEPT FOR 2019/20

**Recommended** that the following budget be adopted for 2019/20:-

Subscriptions		<b>£1,200</b>
Administration		<b>£3,250</b>
Audit of Accounts		<b>£635</b>
Bus shelters (repair & maintenance)		<b>£850</b>
Chair's allowance		<b>£100</b>
Staff costs:- Clerk's Salary		<b>£21,500</b>
Parish Warden's Salary		<b>£3,500</b>
Election Costs		<b>£3,523</b>
<b>Environment Committee:-</b>		
<i>Parish Competition</i>	<i>0</i>	
<i>Duck Pond</i>	<i>£1,200</i>	
<i>Footpaths</i>	<i>0</i>	
<i>Hanham Common gen maintenance</i>	<i>£7,535</i>	
<i>Stephens Green</i>	<i>£1,200</i>	
<i>Litter bins/seats</i>	<i>£2,000</i>	
<i>Warden Supplies</i>	<i>£200</i>	
<i>Street Scene Expenses (Localism)</i>	<i>£11,058</i>	
<i>Sports Pitch Maintenance</i>	<i>£2,200</i>	
<i>Pavilion maintenance</i>	<i>£1,350</i>	
Total Environment Committee		<b>£26,743</b>
Grants		<b>£1,000</b>
Miscellaneous		<b>£750</b>
Office Supplies		<b>£1,350</b>
Travel & Subsistence		<b>£100</b>
Training		<b>£250</b>
Newsletter		<b>£1,400</b>
Website		<b>£600</b>
Hanham Common Fayre		<b>£250</b>
Youth Activities		<b>£3,950</b>
New pavilion from S106 funds & earmarked reserves (not to be included in precept calculation)		<b>£100,000</b>
<b>TOTAL</b>		<b>£170,951</b>

**Precept calculation for 2019/20:**

Total budget £170,951 less £100,000 from pavilion = £70,951

Less £219 LCTR Grant for 2019/20 and anticipated income from football pitch hire of £3,336 = £67,396

Precept of £67,396 divided by tax base of 2,335 = £28.86 per Band D property, an increase of 9.3% (£26.39 in 2018/19 on a precept of £61,043).

**Recommended** that the precept for 2019/20 be set at £67,396.

The meeting closed at 8.05pm

.....  
Chairman