

## RESOURCES COMMITTEE

*Minutes of a meeting held at Hanham Hall, Whittucks Road, Hanham on Tuesday 23<sup>rd</sup> April 2019 at 7.30p.m.*

### **PRESENT:**

*Members:* Councillors T Bray, S Hicks, G Bond, S Atwell & A Begley  
*Officers:* Mrs C Dolman – Clerk

### **1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs H Goddard & J Goddard.

### **2 CONFIRMATION OF MINUTES**

**Resolved** that the minutes of the meeting held on 19<sup>th</sup> February 2019, as printed and circulated, be confirmed as a correct record and signed by the Chairman.

### **3 CONSIDERATION OF PLANNING MATTERS**

**Resolved** that the following representations be made on planning applications:

P19/3947/PNH **1 Sally Barn Close**

*The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 4.85 metres, for which the maximum height would be 3.52 metres, and for which the height of the eaves would be 2.6 metres.*

No comment

P19/3048/F **Hanham Court, Ferry Road**

*Erection of a greenhouse*

No comment

P19/3983/F **17 Common Road**

*Erection of two storey front and side extension to form additional living accommodation.*

There are no plans showing the external dimensions of the proposed dwelling and we agree with the comments made by Sustainable Transport regarding the parking arrangements.

P19/3569/F **132 Samuel White Road**

*Erection of a single storey side and rear extension to form additional living accommodation.*

No comment

P19/3178/F **34 Abbots Road**

*Partial change of use of existing residential dwelling (Class C3) to physiotherapy clinic (Class D1) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).*

(Cllr S Hicks declared a personal interest and refrained from discussions on this application) No objections in principle, but agree with comments made by Sustainable Transport concerning parking/manoeuvring.

P19/3414/F **14 Heath Road**

*Erection of a single storey side and rear extension to form additional living accommodation.*

No comment

P19/3409/F **73 Court Farm Road**

*Erection of annex with basement ancillary to the main house.*

No objections but would request that an enforced condition be imposed that the proposed dwelling should remain ancillary to the main dwelling.

### **4 CLERK'S REPORT**

#### **Defibrillator**

Following emails between Cllr S Hicks, myself and Clive Setter of AED Locator, it is Clive's opinion that there is insufficient sealant around the defibrillator which is the likely reason for water ingress. I have contacted Express Property Services in Longwell Green and provided them with the installation instructions which includes the correct sealant specification and they have quoted £68 + VAT to reapply sealant around the cabinet and around the internal screw holes. I have asked them to go ahead with this as soon as possible to prevent further water ingress.

### **Eroded road at top of Hundred Steps, Conham Hill**

Both myself and the Clerk of Hanham Parish Council have reported this to SGC who, at the end of March, advised that they would repair the subsidence patch and install a new reflector post to replace the damaged one. *Cllr T Bray reported that this has been completed, but asked what the proposals are for rectifying the subsidence and the long narrow pothole. The Clerk advised that she would refer this to the Clerk to Hanham Parish Council.*

### **Potholes in Common Road**

I have reported these various potholes to Streetcare at SGC. *Cllr G Bond reported that potholes have been filled but there are more appearing.*

### **Chequers Sign on Stevens Green**

Following the parish council's deadline of 31<sup>st</sup> March to remove the sign, I emailed the manager of the Chequers advising this. I have, on the instructions of the parish council, asked Highways and Streetcare to remove the sign and have also received an email from the manager of the Chequers copying me in on his communications with SGC to get permanent signage, but it's not likely that this will happen in the near future. The manager is unhappy that the parish council is making his business suffer by asking that the sign be removed. I have urged him to keep on to SGC about getting permanent signage installed and that the parish council does not have authority to grant permission for signage. **Recommended** that the Clerk contacts South Glos Council asking that the request for permanent signage be expedited. **Recommended** that the Clerk writes to the manager of the Chequers suggesting that he negotiates a permanent sign incorporating both public houses and the Avon Valley Woodlands.

### **New laptop**

I have obtained a quotation for a new laptop with the specification required of £495 + VAT from Computerhire in Kingswood. I have only obtained one quotation due to my past satisfaction with Computerhire's service.

**Recommended** that the parish council agrees to this purchase.

## **5 FINANCIAL REPORT**

The financial report was circulated and discussed. Cllr T Bray questioned whether there would be sufficient funds from S106 money and parish council earmarked reserves to build the pavilion. The Clerk advised that it may be necessary to apply for grant funding from the FA/Sport England.

Regarding the pavilion, the Clerk reported that St John's Chambers, the barristers appointed to deal with the village green deregistration, have not been replying to emails or answerphone messages for some considerable time. The Clerk will write to St John's Chambers expressing the parish council's dissatisfaction with their lack of response.

Cllr T Bray queried the Account Balances Report, in that it only shows cash in the bank rather than all parish council assets. The Clerk agreed that she would include an inventory page in future financial reports.

## **6 CONSIDERATION OF GRANT APPLICATIONS**

**Recommended** that:-

**St Peter's Hospice** receive a grant of £500

**Brandon Trust** receive a grant of £200

**Above and Beyond** receive a grant of £250

## **7 CONSIDERATION OF ALLOCATION OF COMMUNITY INFRASTRUCTURE LEVY**

The Clerk circulated a letter from Greg Evans of South Glos Council advising that the parish council is entitled to an amount of £6,957.24 from the development of 57 Court Farm Road. The Clerk suggested that this could be spent on the play area at Hanham Common which is badly in need of refurbishment. The Clerk advised that she would complete the agreement form requesting that this money be paid to the parish council.

## **8 REVIEW OF PARISH COUNCIL'S OPERATIONAL RISK ASSESSMENT**

The Clerk circulated a copy of the parish council's Operational Risk Assessment which was noted and agreed.

**Recommended** that the Operational Risk Assessment be noted as being reviewed and agreed April 2019.

The meeting closed at 9.02pm

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Chairman